

Clinical Discovery Workshop

IRAS – A Practical Guide

Maple House, Birmingham – 30th September 2009

The Hatton Conference Centre, London – 18th November 2009

Agenda

09:30	Registration & Coffee
10:00	General overview of IRAS <ul style="list-style-type: none">• Background• Principles of how it works• IRAS is not a new approval or a new form• Benefits• Working with others to prepare applications• Things to think about before you start• Seeking help and advice
10:45	Practical guide to using IRAS <ul style="list-style-type: none">• Creating an IRAS account• Utilising the contacts database• creating a project• Using the integrated dataset• Adding SSI & ARSAC forms• Application checklists• Transferring forms for collaboration or submission• Electronic authorisation• Submission of application forms (including the Portfolio Adoption Form)• Importing & exporting xml data• Submission of amendments• Deleting applications• Monitoring progress of submitted applications
11:30	Coffee Break
11:45	Practical guide to using IRAS (cont.)
12:30	Lunch
13:15	Practical guide to using IRAS (cont.)
15:00	Tea Break
15:15	Focus on REC and R&D applications using IRAS <ul style="list-style-type: none">• Types of review• Parallel review• Defining research sites• Different R&D systems• Submitting forms & other documentation• Dealing with ongoing studies• SSA
16:00	Review & Close

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