

Clinical Discovery Workshop

IRAS – A Practical Guide

Agenda

09:30	Registration & Coffee
10:00	General overview of IRAS <ul style="list-style-type: none">• Background• Principles of how it works• IRAS is not a new approval or a new form• Benefits• Working with others to prepare applications• Things to think about before you start• Seeking help and advice
10:30	Practical guide to using IRAS <ul style="list-style-type: none">• Creating an IRAS account• Utilising the contacts database• Creating a project• Using the integrated dataset• Adding SSI & ARSAC forms• Application checklists• Transferring forms for collaboration or submission• Electronic authorisation• Submission of application forms (including the NIHR CSP Application Form)• Importing & exporting xml data• Submission of amendments• Deleting applications• Monitoring progress of submitted applications
11:15	Coffee Break
11:45	Practical guide to using IRAS (cont.)
12:30	Lunch
13:15	Practical guide to using IRAS (cont.) followed by Frequently Asked Questions Session
15:00	Tea Break
15:15	Focus on REC and R&D applications using IRAS <ul style="list-style-type: none">• Types of review• Parallel review• Defining research sites• Different R&D systems• Submitting forms & other documentation• Dealing with ongoing studies• SSA
16:00	Review & Close